

# CANADIAN DEXTER CATTLE ASSOCIATION

## MINUTES OF DIRECTORS' MEETING FEBRUARY 21, 2013

A meeting of the Canadian Dexter Cattle Association Board of Directors was held by conference call on February 21, 2013

Present: Adrian Hykaway (President), Brenda Pollard (Vice-President), Jason Beaton, Cathy Heinzelman, Allyn Nelson, Ron Black (Recording Secretary)

Absent: Kevin Feagan

President Adrian Hykaway called the meeting to order. There was no objection to the meeting being taped.

### MINUTES OF PREVIOUS MEETINGS:

Moved by Allyn Nelson that the minutes of the Directors' meeting held November 15, 2012 be adopted as circulated. Seconded by Cathy Heinzelman. Carried.

**BUSINESS ARISING FROM MINUTES:** Allyn Nelson indicated that he felt that the procedures used by the Canadian Galloway Association for approval of constitutional amendments would work for the Canadian Dexter Cattle Association, with perhaps a bit of tweaking. Cathy Heinzelman volunteered to assist Allyn to review the Galloway procedures further and propose an amendment to use similar procedures for Dexter. This was agreed to by those all.

### REPORTS:

**a) Financial Report:** Ron Black presented the financial report. For the year 2012, the Association had revenue of \$11,400 and expenditures of \$12,154 for a deficit for the year of \$754. In January 2013, there was a surplus of \$1,582. The bank balance on January 31 was \$3,003 as well as \$6,250 in the money market fund. The Association had 102 paid members in 2012. There were 109 animals registered and 111 animals transferred in 2012. Ron indicated that as of February 21, only 38 memberships had been paid for 2013, compared to 64 at the same point in 2012. It was agreed, as a result of these numbers, that Canadian Livestock Records Corporation send out renewal notices to those who have not yet renewed.

**b) Newsletter:** Brenda Pollard indicated that she needs pictures for the Newsletter. It was agreed that the Healthwatch feature be included in some issues, if not every issue. Topics suggested were hoof trimming and foot rot. Brenda reported that about \$40 was saved on the last issue by e-mailing the Newsletter to members with e-mail addresses and to the foreign Dexter associations. Submissions for the March Newsletter are due by February 28.

**c) Promotional Items:** Cathy Heinzelman reported that she had not had any sales since the last meeting. Cathy stated that she will be looking into obtaining cloth shopping bags bearing the CDCA logo.

**d) Website:** Cathy Heinzelman reported that Simone Benjamin had successfully transferred the website to the new host service. A thank you card and gift had been sent to Charlotte Myers for her service in hosting the website for several years. All ads were removed and some of the material was reviewed by Cathy and Simone and updated. One new ad has recently been placed. Cathy then proposed a change to the rates for ads for advertising cattle for sale.

Moved by Cathy Heinzelman that the rate for advertising cattle for sale on the CDCA website be \$25 for a 3-month period. Seconded by Allyn Nelson. Carried.

The updated rate will be published in the Newsletter.

It was agreed that information and forms regarding PHA and other tests be included on the website. Ron Black agreed to provide the forms to be included.

**e) Membership:** Brenda Pollard reported that packages have been sent to 5 new owners of Dexters and 4 other people who had made inquiries about Dexters.

**OLD BUSINESS:**

**a) 2013 Annual Meeting:** There was discussion on where and when to hold the 2013 Annual Meeting. A decision was deferred until later in the meeting.

**NEW BUSINESS:**

**a) Financial Audits - 2011 and 2012:** Jason Beaton said that he would have his colleague who reviewed the 2011 financial records complete that process and return the records to Ron Black. Jason said that he will be able to arrange for review of the 2012 records as well.

**b) CDCA Representative to CLRC Annual Meeting:** The meeting will be held in Ottawa on April 6, 2013. It was agreed that Adrian Hykaway will contact Kevin Feagan to see if he can attend, and if he cannot, then Ian Payne will be asked to be the representative.

**c) GST Deregistration:** Adrian Hykaway stated that he had been wondering about the CDCA deregistering for GST/HST so that members would not have to include it with the fees they pay. The CDCA's revenue is below the threshold at which registration is required. In an e-mail circulated to the Directors in advance of the meeting, however, Ron Black had explained that if the CDCA de-registered, then the \$1240 that the CDCA paid in GST/HST in 2012 on its services provided by CLRC, on Newsletter and Information Package printing and postage, and on promotional item purchases, could not be claimed back as input tax credits, and would therefore be an extra expenditure, meaning the CDCA would have lost just under \$2000 in 2012, not \$754. Since it was agreed that fees would have to be increased to compensate, there was consensus to leave things as they are.

**d) Information Package:** Directors are to review the contents of the information package by March 31, 2013 and report back to Adrian Hykaway with suggestions for changes.

**e) Ireland Trip:** Information has been received by the CDCA regarding the International Dexter Gathering in Dundrum, Tipperary, Ireland in August, 2013. This information will be published in the Newsletter and on the website.

Discussion returned to the topic of the 2013 Annual Meeting. It was agreed to hold the meeting in Edmonton during the second weekend of Farmfair, November 8-10, 2013.

**ADJOURNMENT:** The meeting was adjourned on a motion by Cathy Heinzelman.