

**CANADIAN DEXTER CATTLE ASSOCIATION**  
**MINUTES OF DIRECTORS' MEETING February 11, 2016**

A meeting of the Canadian Dexter Cattle Association Board of Directors was held by conference call on February 11, 2016.

Present: Adrian Hykaway (President), Ian Payne (Vice-President), Cathy Heinzelman, Mike Lafortune, Nick Woodhouse, Ron Black (Recording Secretary)

Absent: Becky Williams

Adrian Hykaway called the meeting to order. There was no objection to the meeting being taped.

**AGENDA:**

Moved by Cathy Heinzelman that the agenda be approved as circulated. Seconded by Ian Payne. Carried.

**MINUTES OF PREVIOUS MEETING:**

Moved by Cathy Heinzelman that the minutes of the Directors' meeting held on November 19, 2015 be adopted as circulated. Seconded by Nick Woodhouse. Carried.

**BUSINESS ARISING FROM MINUTES:** Nick Woodhouse referred to the suggestion made of a surcharge for receiving the Newsletter by e-mail. Discussion was delayed until later in the meeting.

**REPORTS & DISCUSSION THEREON:**

**a) Treasurer & Membership:** Ron Black reported that for the year 2015, the Association had revenue of \$13,702 and expenses of \$13,488 for a surplus of \$214. The bank balance on December 31, 2015 was \$5,491, with accounts receivable of \$281, GST/HST refund receivable of \$366 and accounts payable of \$800. In 2015, the CDCA had 102 Standard Members, 1 Associate Member and 3 Junior Members. There were a total of 131 registrations and 158 transfers in 2015, compared to 85 registrations and 104 transfers in 2014. In January, 2016, there was revenue of \$2,187 and expenditures of \$1938 for a surplus of \$249. The expenditures include payment of the membership fee to the Canadian Beef Breeds Council for 2016. To date, the CDCA has 51 members for 2016.

**b) Canadian Beef Breeds Council:** Adrian Hykaway reported that the CBBC Annual Meeting will be held on March 23, 2016 in Calgary and that he will be attending. CBBC is working on new promotional materials and had asked for a file containing the CDCA logo, which Becky Williams has sent. Adrian also referred to correspondence from CBBC regarding funding to partially cover the costs of certain DNA and diagnostic tests, which would be discussed later. He also reported that he had spoken with Michelle Miller at Delta Genomics and the first batch of hair samples was to be transferred from Genserve Laboratories on February 12<sup>th</sup>. It is hoped all samples will have been transferred by April 15<sup>th</sup>, 2016.

Moved by Cathy Heinzelman that Adrian Hykaway be reimbursed \$200 for expenses to attend the CBBC Annual Meeting. Seconded by Nick Woodhouse. Carried.

With this transfer of past samples, the CDCA will now be requiring that members do all of their DNA and genetic testing at Delta Genomics rather than at Genserve Laboratories. Ron Black volunteered to clarify with Canadian Livestock Records Corporation the new procedures to be followed in applying for tests, and submit that information for the Next Newsletter.

**c) 4-H:** Ian Payne indicated that he had nothing to report.

**d) Website:** As Becky Williams was absent, there was no report. It was noted that there is some out of date information on the site about the Board of Directors. Cathy Heinzelman said she would contact Simone Benjamin to have it updated.

**e) Newsletter:** Nick Woodhouse indicated that, as always, content for the Newsletter is needed. There was consensus that a Newsletter is still a good thing and should be continued, but members have to be approached and encouraged to make submissions.

Moved by Nick Woodhouse that each Board member contact the members in his or her province to obtain Newsletter articles. Seconded by Cathy Heinzelman. Carried.

Mike Lafortune will contact the members in Quebec and all of the Atlantic Provinces.

**f) Promotional Items:** Cathy Heinzelman reported that she had obtained a new supply of T-shirts. There have been a few sales.

**g) By-law Review:** Nick Woodhouse and Mike Lafortune reported that there has been no input to date from members.

**h) Information Package:** Adrian Hykaway reported that five packages had been sent out since the last meeting.

**OLD BUSINESS:**

**a) CDCA 2016 Annual Meeting:** No one has yet committed to organizing and hosting the Annual Meeting. It was agreed to do further inquiries to members about this and to correspond by e-mail to make the decision prior to the next Board meeting.

**b) Dexter Beef Accreditation:** Nick Woodhouse reported that he had received no response to his article on this topic. It was agreed that CDCA members each pursue their own marketing strategies.

**NEW BUSINESS:**

**a) Outdated Financial Records:** Ron Black had indicated to the Board that old financial records were accumulating in storage at Canadian Livestock Records Corporation and he was seeking permission to destroy the records that are from prior to the last seven years.

Moved by Cathy Heinzelman that the Treasurer be permitted to destroy the outdated financial records of the CDCA. Seconded by Ian Payne. Carried.

Ron Black indicated that the records will be shredded using CLRC's shredding service.

**b) Dexters that are Dead or Sold Unregistered:** Ron Black explained that breeders need to notify CLRC of animals that have died, been slaughtered or have been sold without papers. Once that database is updated accordingly, these animals are removed from owners' inventories on the CLRC website. Record of those animals, including the death or withdrawal date can still be found, however, in the animal query part of the website. Ron volunteered to write an article for the Newsletter explaining this and asking members to notify CLRC of animals showing in their ownership that they no longer own.

**c) Bulk Rate to Register Imported Animals:** Correspondence had been received by Ron Black from a member importing several animals from the U.S.A. concerning the possibility of a reduction in the fees to register those animals in Canada. After some discussion, it was agreed that Ron Black respond to the member that the Board is not agreeable to a discounted rate. The reasons for this include the setting of precedent and the fact that registration and other fees are the source of almost all of the CDCA's revenue.

**d) Romarc Filander Semen:** Correspondence had been received from a member on behalf of a former member who wished to import semen from this bull from Australia and needs the CDCA to officially request the DNA and PHA markers and test results from the Australian association. In discussion it was agreed that the CDCA is willing to do this for paid-up members. Ron Black was asked to correspond with the former member indicating that the CDCA will make the request to Australia if he pays a membership for the current year.

**e) A2 Milk, PHA and Enhanced DNA Testing Refunding:** Adrian Hykaway briefly explained that the CDCA is eligible for a refund of 50% of the fees paid for A2 Milk and PHA tests and 50K and LD SNP tests, up to a maximum of \$522 per year for each of the next two years, due to funding the Canadian Beef Breeds Council is receiving for this purpose. Adrian will put some information on this in the Newsletter.

**CORRESPONDENCE:** Ron Black had circulated a letter announcing the Canadian Beef Industry Conference to be held in Calgary August 9-11, 2016. This information will be placed in the next Newsletter.

**ADJOURNMENT:** The meeting was adjourned on a motion by Cathy Heinzelman.